

# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Friday, 6 July 2018

## Notice of meeting

### Democratic Services Committee

Monday, 16th July, 2018 at 2.00 pm,  
Council Chamber, County Hall, Usk

### AGENDA

Item No	Item	Pages
1.	Apologies for absence	
2.	Declarations of interest	
3.	Public Open Forum	
4.	To approve minutes of previous meeting	1 - 4
5.	Designated Head of Democracy	5 - 6
6.	Response to Assembly Inquiry on Diversity in Local Government	7 - 12
7.	Car Parking Arrangements at County Hall	To Follow
8.	Council and Cabinet Forward Work plan	13 - 20
9.	To note date and time of next meeting as Monday 24th September 2018 at 2pm	

**Paul Matthews**

**Chief Executive / Prif Weithredwr**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

D. Evans  
T.Thomas  
D. Dovey  
L.Dymock  
M.Groucutt  
G. Howard  
L.Jones  
J.Treharne  
S. Woodhouse  
P. Clarke  
F. Taylor  
J.Watkins

## Public Information

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### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.



# Public Document Pack Agenda Item 4

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Democratic Services Committee held  
on Monday, 4th June, 2018 at 2.00 pm

**PRESENT:** County Councillor D. Evans (Chairman)  
County Councillor T. Thomas (Vice Chairman)

County Councillors: D. Dovey, L. Dymock, M. Groucutt, J. Treharne  
and S. Woodhouse

### **OFFICERS IN ATTENDANCE:**

John Pearson	Local Democracy Manager
Nicola Perry	Senior Democracy Officer
Matthew Gatehouse	Head of Policy and Governance
Marie Bartlett	Finance Manager

### **APOLOGIES:**

Councillors F. Taylor and J. Watkins

#### **1. Declarations of interest**

There were no declarations of interest.

We noted the Council appointment of County Councillor D. Evans as Chair.

We appointed County Councillor T. Thomas as Vice Chair.

#### **2. Public Open Forum**

There were no matters for the public open forum.

#### **3. To confirm the minutes of the meeting held on 23rd April 2018**

The minutes of the meeting held on 23<sup>rd</sup> April 2018 were approved and signed by the Chair.

#### **4. Council response to WG Consultation - 'Strengthening Local Government, Delivery for People' - ALL MEMBERS WELCOME**

The Head of Policy and Governance presented a report to provide the committee with the opportunity to debate the Welsh Government's Green Paper "Strengthening Local Government: Delivering for People". Member's views were sought on the draft response to be submitted on behalf of the Council as there is no opportunity for a full Council debate prior to the consultation closing on 12<sup>th</sup> June.

Members presented differing views on the response and recommended that there were not enough Members present for a consensus to be reached.

The officer agreed to contact Welsh Government to request an extension on the consultation deadline.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Democratic Services Committee held on Monday, 4th June, 2018 at 2.00 pm

It was noted the report would be presented to Cabinet on 6<sup>th</sup> June 2018.

#### **5. Engagement of the Democratic Services Committee around the Alternative Delivery Model Management Agreement**

Members were presented with a report to provide an update on the Alternative Delivery Model Management Agreement and to ensure they understand and are able to engage and review the democratic process in relation to the future delivery of sustainable Tourism, Leisure, Culture and Youth (TLCY) services in Monmouthshire.

Councillor Groucutt stated on behalf of the wider Labour movement in Monmouthshire that they remain opposed to the model.

Clarity was sought around the timetable and we heard that there would be 3 drop in sessions rather than a seminar. It was asked that one of these sessions be held at Magor.

**Members resolved to agree the recommendations in the report:**

**Members are invited to consider the draft response attached as appendix one and suggest additions or deletions where consensus can be reached.**

**Subject to amendments agreed during the meeting, to approve a draft response to the consultation be submitted on behalf of the Council by the deadline and that this be endorsed by Council and opened for further debate, if deemed necessary, at the next Council meeting after the deadline.**

#### **6. Independent Remuneration Panel Report Update**

Noted.

#### **7. Coordination:**

Coordination covered under Item 10

#### **8. Automation**

The Committee welcomed the Chair of Economy and Development Select to discuss a current workstream around automation, and where that could sit under the remit of Democratic Services Committee.

Members of E&D Select have taken a pro-active lead on areas such as procurement, cross-border working, Future Monmouthshire and were starting to look at automation as an area for scrutiny. The Committee were thinking how new technology could improve efficiency and service retention, and ensure service improvement.

It was suggested that certain workstreams could be distributed to other Select Committees.

The Head of Policy and Governance recognised the broadness of the subject and highlighted areas for the scrutiny committees. He added that at present it is unclear where this would sit under the coordinating role of Democratic Services Committee.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Democratic Services Committee held on Monday, 4th June, 2018 at 2.00 pm

It was recommended that the Chair discuss further with Select Chairs, and items for decision would be brought forward as and when.

#### **9. Other items coming forward**

None.

#### **10. Update from sub-group**

The Head of Policy and Governance presented an update on the work of the working-group tasked with considering public involvement in local democracy.

A Member questioned how areas, or people, would be identified. The Scrutiny Manager stated that the sub group was at early stages, but one idea is how do members of the public feed into major decisions made by the Council. It was thought that the public open forum at meetings could be better utilised. The sub group has been established to identify ways to bring public voice into decision making.

Members recognised the need to identify the small changes to promote engagement, and amendments to the website would be a good start.

Councillor Dovey referred to the success of the Strategic Transport Group, where people with interest were well engaged.

A Member stated that a leaflet drop is a good way to engage with constituents.

**The Committee resolved to agree the recommendations:**

**That minutes and action lists for all council meetings be placed at the close of the agenda rather than the beginning, in conjunction with forward work programming.**

**That the Democratic Services Committee agrees to broaden its role to promote democracy and public involvement through:**

- **overseeing a new element of the council's website that will pilot a new approach to public engagement.**
- **taking ownership of a forward plan of topics that will be discussed in the next six/nine/twelve months which are likely to be of interest to the public.**

**That subject to agreeing 3.2, the Democratic Services Committee identifies a number of issues drawn from appendix 1 that could be used to test the new approach.**

#### **11. Timing of future AGM**

The Chair opened discussion around the timing of the Council's AGM meeting. Rather than the meeting be held at 5pm, with deferred items on a later date at 2pm, he suggested that the AGM commence at 12noon, with a break and buffet for guests, to be followed by the deferred items meeting at 2pm. Thus reducing the amount of claimed expenses.

It was agreed this be put as a motion to Council.

#### **12. County Hall, car park issues**

**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Democratic Services Committee held  
on Monday, 4th June, 2018 at 2.00 pm**

Members agreed that a review of the efficiency of the car park barrier be conducted.

**13. To note the forward workplans**

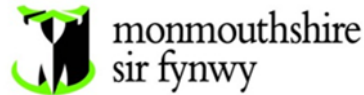
Noted.

**16. Confirm the date of next meeting as 16th July 2018**

Noted.

**The meeting ended at 16:20**





<b>SUBJECT:</b> REPORT OF THE HEAD OF PAID SERVICE - Designation of statutory Head of Democracy
<b>MEETING:</b> Democratic Services Committee
<b>DATE:</b> 16 <sup>th</sup> July 2018
<b>DIVISION/WARDS AFFECTED:</b> ALL

## 1. PURPOSE:

- 1.1 To comply with the requirements of the Local Government (Wales) Measure 2011 with regard to the requirement to designate an officer to undertake the statutory role of Head of Democratic Services following the recent senior leadership realignment.

## 2. RECOMMENDATIONS:

- 2.1 That the Head of Policy and Governance be designated as statutory Head of Democracy for the purposes of the Local Government (Wales) Measure 2011.

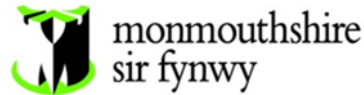
## 3. KEY ISSUES:

- 3.1 A Measure is a piece of law made by the Welsh Assembly. It has similar effect to an Act of Parliament. The Assembly is able to pass Measures on any "matter" on which power to legislate has been devolved to it by the UK Government.
- 3.2 The purpose of the Measure is to make provision to strengthen the structures and working of local government in Wales at all levels and to ensure that local Councils reach out to, and engage with, all sectors of the community they serve. The Measure consists of 179 sections and is extremely wide-ranging.

## 4. REASONS:

- 4.1 One of the requirements of Measure 2011 required local authorities to establish a Democracy Committee and for that Committee to designate an Officer as statutory Head of Democracy.
- 4.2 The composition and terms of reference of the Democratic Services Committee were agreed at the Annual Meeting of Council on 12<sup>th</sup> May 2016. The Head of Democracy designation will be a statutory role to undertake the functions set out on the Measure. In summary the functions will include:
- Providing support and advice (particularly in relation to the functions of Scrutiny Committees and the Democratic Services Committee):
    - o to the Authority in relation to its meetings
    - o to committees of the Authority and members of committees
    - o to any joint committee which the Local Authority is responsible for organising and the members of that committee
    - o in relation to the functions of Scrutiny Committees, to all Members / Officers

- o to each member of the Authority carrying out the role of member
  - Promoting the role of the Council's Scrutiny Committees
  - Preparing reports and recommendations in respect of resources required to discharge Democratic Services functions.
- 4.3 The designation of the Head of Democracy is required under the Measure to be considered and approved by the Democratic Services Committee and on the basis of a recommendation from the Head of Paid Service.
- 4.4 Given the recent appointment of the Deputy Chief Executive to the Cardiff Capital Region City Deal and the subsequent re-alignment of some of the responsibilities carried by the out-going Deputy Chief Executive, it is recommended that the Head of Policy and Governance carries the statutory Head of Democracy designation.
- 5. RESOURCE IMPLICATIONS:**
- 5.1 This post will continue to be core funded.
- 6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING)**
- 6.1 The statutory Head of Democracy will play a key role in supporting and catalysing the foresight provisions of the WFG Act and in embedding the key principles of sustainability and resilience in all aspects of the Council's work.
- 7. CONSULTEES:**
- Senior Leadership Team
- 8. BACKGROUND PAPERS:**
- None
- 9. AUTHOR:**
- Paul Matthews  
Chief Executive
- 10. CONTACT DETAILS:**
- Tel: 07939316181  
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<b>SUBJECT:</b> Response to Assembly Inquiry on Diversity in Local Government
<b>MEETING:</b> Democratic Services Committee
<b>DATE:</b> 16 <sup>th</sup> July 2018
<b>DIVISION/WARDS AFFECTED:</b> ALL

**1. PURPOSE:**

- 1.1 To enable members to discuss the issue of diversity in local government and provide a response to the consultation issued by the National Assembly to inform its inquiry on the subject.

**2. RECOMMENDATIONS:**

- 2.1 That the committee discuss the draft response and add any further detail resulting from the debate.
- 2.2 That subject to any amendments, the committee agree to submit this response on behalf of the council.

**3. KEY ISSUES:**

- 3.1 The Equality, Local Government and Communities Committee at the Welsh Assembly is undertaking an inquiry into diversity in local government.
- 3.2 The Committee's terms of reference for its inquiry are to:
- Understand the importance of diversity among local councillors, including the effect on public engagement, debate and decision making.
  - Understand key barriers to attracting a more diverse pool of candidates for local government elections.
  - Explore areas of innovation and good practice that may help increase diversity in local government.
  - Explore the potential impact of the proposals in the Welsh Government's Green Paper, Strengthening Local Government to increasing diversity in Council chambers.
- 3.3 Effective local democracy is dependent on local councillors performing a meaningful role, which is both understood and valued by the public and which attracts a cross section of people who have the skills and diversity of experiences to instil trust and confidence.
- 3.4 A response the consultation is attached as appendix 1. It is based on a small number of conversations with Monmouthshire councillors who have come forward to share their views of some of the difficulties they have experienced and how this could impact on our ability to attract and retain people in the role of councillor. This includes: A lack of understanding about the role of local councillors which can impact

on the ability to combine it with working life; low levels of remuneration; the timings of meetings and the impact and pressure that comes from social media.

- 3.5 Councillors may also choose to submit an individual response to the inquiry which will allow for more personalised experiences and perspectives to be shared. An online survey can be accessed at [www.assembly.wales](http://www.assembly.wales)

**4. REASONS:**

- 4.1 To contribute to a debate about ensuring a healthy local democracy where the role of councillors role is understood and valued by the public and attracts a wide range of people to get involved and to ensure that councils represent the diversity of people in our communities.

**5. RESOURCE IMPLICATIONS:**

- 5.1 There are no resource implications attached to this consultation response.

**6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING)**

- 6.1 This paper is not resulting in a decision that will impact directly on policy or service delivery and therefore an assessment has not been completed.

**7. CONSULTEES:**

This response has been informed by discussions conducted with several councillors.

**8. BACKGROUND PAPERS:**

**9. AUTHORS:**

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e-mail: [hazelilett@monmouthshire.gov.uk](mailto:hazelilett@monmouthshire.gov.uk)

Matthew Gatehouse, Head of Policy and Governance  
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e-mail: [matthewgatehouse@monmouthshire.gov.uk](mailto:matthewgatehouse@monmouthshire.gov.uk)

## **Draft Response to Assembly Inquiry on Diversity in Local Government**

1. This response comes from the perspective of councillors currently performing the role. It is not offered as a fully representative response and does not purport to represent the views of the many people in our communities who could potentially perform the role but who have either been deterred by barriers in the system or perhaps have not even considered engaging in local politics because of perceptions of the role, the work attached to it and its potential impact upon their career or family.

### The importance of diversity

2. We agree with the sentiment of the Green Paper '*Strengthening Local Government*' which said that we need councillors who reflect the diversity of our communities and are value driven, energetic and work hard to improve people's lives.

3. Councillors need to be able to speak directly to the community about issues that affect them and relate to the people in their ward and understand their lives and needs. A diversity of councillors can act as role models to encourage others to become more involved in public life and local decision-making while there is support for the notion that good debate and decisions come from having discussion amongst people from a diversity of backgrounds and experiences.

4. We need diversity throughout local government including more women in senior positions and more young people as well as those from BME backgrounds. Having role models who are already within the role is one important step that can be taken towards achieving this. Councils should be fully representative of their local community, there are however there are some challenges which make this aspiration hard to achieve.

5. Research has shown that local councillors are presently not representative of the communities they serve. The average councillor is white, male and on average older than the residents they serve with less than one in ten councillors under the age of 40.

### Barriers to attracting a diverse pool of candidates

6. It is very hard for people to balance a career, childcare or caring role and being a councillor. It's difficult to combine two of these, doing three is virtually impossible. This is particularly acute if the elected role also encompasses responsibilities such as a position on Cabinet or chairing a committee. It was also recognised that in many (but not all cases) child care responsibilities can fall disproportionately on women impacting on their ability to engage in politics further impacting on diversity and gender balance on councils.

7. We have explored different meeting times. 10am and 1pm starts can work for people with school age children. Evening meetings can be effective for some with careers but can also result in very long working days with people unable to give their as they are tired which can impact on the quality of debate and decisions. Evening meetings can also create additional childcare problems for those with young families.

8. Several councillors have left their paid employment during their first term to dedicate more time to their role but then found it hard to re-enter the labour market. This can be for a range of reasons:

- Firms don't always understand the role of the councillor and it can often come with negative perceptions such as being opinionated.
- It can be misinterpreted as a career gap and it is not always easy to articulate the transferable skills gained during time served in a political role in a way that makes them appealing to future employers.
- There is a genuine concern from some employers about the time commitment required to be a local politician.

9. National research carried out by the Welsh Local Government Association found that the most common reasons given by councillors aged 18 – 54 for standing down voluntarily was changes to employment. At least one councillor has reported that they now regret standing for election because of the difficulties combining it with work.

10. A further barrier is the image and the distrust of politicians in general and the perceived futility of working with them that some have experienced. This also permeates into the views of some employers and as a result the effect on gaining employment is real. One councillor reported that:

*“People have stopped talking to me in the playground since they have found out that I am a councillor...they say ‘he’s one of them, watch what you say’ or simply don’t talk to me anymore”.*

11. Different pressures are brought by ward work and the more formalised environment of meetings and committees that happen in town halls. Social media has created an assumption that councillors are always available which creates pressures in both work and family life.

12. Remuneration is also an issue raised by many councillors. The present basic allowance is not sufficient to encourage people to leave their job or make sacrifices in their career. As a result the role can tend to favour retired or wealthier individuals. There is a need to ensure that money is not a disincentive to becoming a councillor.

13. A concern was also raised by independent councillors that while association with a political party can have negative perceptions in some quarters it also carries advantages in the form of networks and support that are not available to independent candidates providing a further barrier

#### Good practice that may help increase diversity

14. Increased use of remote attendance and voting is one potential change that could make it easier for people to combine the role of local elected official with a career and family life. In Monmouthshire we recently changed our constitution to allow this to happen and have piloted remote attendance and voting at a Cabinet meeting.

15. An increased focus on member support and development would help councillors get the most from their time in office and ensure that they are exposed to opportunities and training and development that can be more easily applied to other settings when they leave politics.

16. Development of automated channels such as apps and chatbots can make it easier for some ward issues to be handled directly by residents without the need for councillor involvement. Exploring more inclusive or participative forms of decision-making may also give more people a taste of local politics and help them to understand that by getting involved they can make a real difference to what happens locally.

17. This authority has held a number of events promoting democracy and encouraging people from different backgrounds to speak and share their experiences of local government and politics. This has included holding events during International Women's Week and for young people during Democracy Week. During November 2017 an informal event was planned and delivered by young people to celebrate and raise awareness of Local Democracy Week. It provided an opportunity for them to find out more about local democracy and quiz elected members on issues that are important to them. Young people from secondary schools in the county listened to an informative presentation about the history of democracy and politics. It reinforced to them the importance of having a voice at both a local and national level and is one way in which younger people can be encouraged to get involved in local decision-making.

18. We were encouraged by the commitment shown by the Diversity in Government Programme which ran for three years until March 2017 but do not feel that this has delivered any longer term impact.

19. One option put forward in the discussions for this was a members' allowance that was based on your financial circumstances rather than a flat rate. It was also noted that membership of some committees such as planning can require a large time commitment with no additional remuneration. If we want to encourage more people with children to take up the role, they need to be incentivised. A part-time job is out of the question as these are often hard to come by and may still not result in a high enough income to run a household.

20. In reality it is only by fundamental reform of the entire system that we will get a sea-change in diversity. This includes at Welsh Government itself and within the structure and selection processes of the political parties themselves where the risk remains that candidates are not representative of the wider community. A significant financial investment offering competitive salaries could encourage more young people to enter politics as a career but is probably unaffordable within the current financial climate and would not overcome some of the barriers experienced by potential candidates from BME backgrounds.

#### Proposals in the Welsh Government's Green Paper

21. We support the intent of the Green Paper that Welsh Government should recognise the commitment involved in being a councillor and ensure that the role are properly remunerated, respected and recognised for the work and contribution it makes to the strategic functioning of the local authority and within communities.

22. We agree that councillors should have access to information, kept abreast of decisions being taken on behalf of the council and have support to fulfil their scrutiny role effectively.

23. We welcome the commitment made to work with local government to champion the role of elected members and help communities understand, and value, the important part councils play in their lives and look forward to hearing more about how this could be delivered.

#### Further questions the committee may wish to debate to inform the response

If you do not intend to stand for re-election, what are your reasons for this decision?

How could the candidate selection processes be improved to encourage a greater diversity of candidates to stand at local council elections?

Outside of the candidate selection process, are there any other steps that should be taken to encourage a greater diversity of candidates standing for local council elections?

Councillors may also choose to submit an individual response to the inquiry which will allow for more personalised experiences and perspectives to be shared. An online survey can be accessed at [www.assembly.wales](http://www.assembly.wales)



## Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	06/06/2019	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/2018	
Cabinet	03/04/2019	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/2018	
Cabinet	06/03/2019	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	17/04/2018	
Cabinet	06/02/2019	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/2018	
Cabinet	09/01/2019	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/2018	
Cabinet	09/01/2019	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/2018	
Cabinet	09/01/2019	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/2018	
Cabinet	05/12/2018	Reorganisation of ALN and Inclusion Services update	Cabinet consider objections received on the Reorganisation	Debbie Morgan	25/05/2018	
Cabinet	05/12/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 6 held on the 25th October 2018.	Dave Jarrett	17/04/2018	
Cabinet	05/12/2018	Council Tax Base 2019/20 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2019/20 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	17/04/2018	

Cabinet	05/12/2018	Reviews of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2019/20	Mark Howcroft	17/04/2018	
Cabinet	07/11/2018	MTFP and Budget Proposals for 2019/20	To provide Cabinet with Revenue Budget proposals for 2019/20 for consultation purposes	Joy Robson	17/04/2018	
Cabinet	07/11/2018	Capital Budget Proposals	To outline the proposed capital budget for 2019/20 and indicative capital budgets for the 3 years 2020/21 to 2022/23	Joy Robson	17/04/2018	
Cabinet	03/10/2018	Welsh Church Funding Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2018/19, Meeting 5 held on the 20th September 2018.	Dave Jarrett	17/04/2018	
Council	20/09/2018	Well-being Objectives and Statement Annual Report 2017/18	For Council to approve the Annual Report 2107/18 on MCCs wellbeing objectives and statement	Richard Jones	30/05/2018	
Council	20/09/2018	Fairtrade		Hazel Clatworthy	24/05/2018	
Cabinet	05/09/2018	Childacre Offer		Rebecca Davis	12/06/2018	
Cabinet	05/09/2018	Corporate Plan 2017-2022 target setting	For Cabinet to approve targets for performance indicators set in the Corporate Plan 2017-22	Richard Jones	30/05/2018	
Cabinet	05/09/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 4 held on the 26th July 2018	Dave Jarrett	17/04/2018	
Cabinet	05/09/2018	Recommendations on the review of ALN & Inclusion Services	Cabinet to receive recommendations based on the consulta	Debbie Morgan	25/05/2001	
Cabinet	05/09/2018	Regional Safeguarding Board Annual Report		Claire Marchant		
Cabinet	05/09/2018	<a href="#">S106 Procedure Note</a> and <a href="#">S106 Guidance Note</a>	DEFERRED from May	Mark Hand		
Council	26/07/2018	Shadow Board recruitment for the ADM		Cath Fallon	15/06/2018	
Council	26/07/2018	Stock Transfer – Promises Kept/Missed & Added Value		Ian Bakewell	08/06/2018	
Council	26/07/2018	Audit Committee Annual Report		Wendy Barnard	24/05/2018	
Council	26/07/2018	Strategic Development Plan (SDP) Responsibility Authority Report		Mark Hand	09/05/2018	
Council	26/07/2018	Resource Strategy	To comprise Commercial; Procurement; People; Digital; Financial strategies	Peter Davies	23/04/2018	
Council	26/07/2018	Childrens Services Annual Report		Claire Marchant	23/04/2018	

Cabinet	26/07/2018	Chief Officer Annual Report		Claire Marchant		
ICMD	25/07/2018	Private Sector Housing Loan Schemes - Change of Terms		Steve Griffiths	21/06/2018	
Cabinet	25/07/2018	Youth Enterprise			20/06/2018	
Cabinet	25/07/2018	Borough Theatre			20/06/2018	
Cabinet	25/07/2018	Events			20/06/2018	
Cabinet	25/07/2018	Month 2 Budget Report			20/06/2018	
Cabinet	25/07/2018	Care Home Fees		Claire Marchant	14/06/2018	
ICMD	25/07/2018	Care Homes Fees – Fair Rate for Care Exercise	Cllr P Jones	Nicola Venus- Balgobin		
ICMD	25/07/2018	Housing Renewal Policy		Ian Bakewell	17/05/2018	
ICMD	25/07/2018	B&B Policy		Ian Bakewell	17/05/2018	
ICMD	25/07/2018	'Disposal of land adjacent to A40 at Monmouth for highway improvements'	DEFERRED from June	Gareth King/Cllr P Murphy	03/05/2018	13/06/2018
Cabinet	25/07/2018	Budget Monitoring report - Month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/2018	
Cabinet	25/07/2018	The delivery of budget savings for 2018/19.	To provide Cabinet with a level of comfort and reassurance around the delivery of Budget savings for 2108/19	Peter Davies	15/04/2018	
ICMD	11/07/2018	FLOOD and Water Management Act 2010 -		Paul Keeble	22/06/2018	
ICMD	11/07/2018	RECRUITMENT OF BSSG ADMIN OFFICER		Christian Schmidt	22/06/2018	
ICMD	11/07/2018	Workforce Update Report - Children's Services	DEFERRED	Claire Robins	07/06/2018	
Cabinet	04/07/2018	Disposal of Land between Llanishen and Trellech	To declare approx 36 acres of land between	Gareth King	15/06/2018	
Cabinet	04/07/2018	Care Leavers Report		Ruth Donovan	07/06/2018	
Cabinet	04/07/2018	Restructure of attractions services in TLCY		Tracey Thomas	07/06/2018	
Cabinet	04/07/2018	Review of ALN & Inclusion Services	Cabinet to consider the results of the statutory consultation	Debbie Morgan	25/05/2018	
Cabinet	04/07/2018	School Meal Debt Management		Roger Hoggins	17/05/2018	
Cabinet	04/07/2018	Draft NEET Reduction Strategy		Hannah Jones	08/05/2018	
Cabinet	04/07/2018	Inspire Programmes (Inspire2Achieve and Inspire2Work)	DEFERRED	Hannah Jones	08/05/2018	
Cabinet	04/07/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 3 held on the 21st June 2018	Dave Jarrett	17/04/2018	
Cabinet	04/07/2018	Crick Road Business Case	ITEM DEFERRED	Colin Richings		
Cabinet	04/07/2018	The Knoll, Section 106 funding, Abergavenny	DEFERRED from June	Mike Moran		07/03/2018
Cabinet	04/07/2018	Chippenham Mead Play Area	DEFERRED from 6/6/18	Mike Moran		
ICMD	27/06/2018	REALLOCATION OF SECTION 106 FUNDING, MONMOUTH		Mike Moran	08/06/2018	
ICMD	27/06/2018	Definitive Map Modification Order Section 53 (C) (i) Wildlife & Countryside Act 1981 Restricted Byway (53-16) Great Panta Devauden		Paul Keeble/Cllr B Jones	31/05/2018	

ICMD	27/06/2018	Planning advice charges for LDP candidate sites.		Mark Hand	24/05/2018	Report deleted from Planner 7/6/18
ICMD	27/06/2018	Early help Duty and Assessment – Hierarchy Update – Service Manager		Claire Robins	24/05/2018	
Council	21/06/2018	Corporate Parenting Strategy		Claire Marchant	07/06/2018	
Council	21/06/2018	Plastic Free County		Hazel Clatworthy	24/05/2018	
Council	21/06/2018	Joint Scrutiny of the City Deal		Hazel Ilett	30/04/2018	
Council	21/06/2018	Safeguarding Evaluative Report		Claire Marchant		
ICMD	13/06/2018	Housing Restructure		Ian Bakewell	17/05/2018	
ICMD	13/06/2018	Re-fit Cymru programme	To seek approval to enter into a contract with Local Partnerships to utilise their framework to access energy efficient technologies.	Deb Hill Howells/Phil Murphy	10/05/2018	
ICMD	13/06/2018	Supporting People contract procurement		Chris Robinson	10/04/2018	
ICMD	13/06/2018	Children with Disability - Hierachy Update		Claire Robins	05/03/2018	15/02/2018 Report
Cabinet	06/06/2018	<a href="#">Twr Mihangel Section 106 Funding</a>		Mike Moran	18/05/2018	
Cabinet	06/06/2018	<a href="#">Section 106 Off-Site Play Contributions</a>		Mike Moran	18/05/2018	
Cabinet	06/06/2018	ADM Update		Tracey Thomas	18/05/2018	
Cabinet	06/06/2018	Proposed 25 year lease of Former Park Primary , Abergavenny, to Abergavenny Community Trust		Nicola Howells	15/05/2018	
Cabinet	06/06/2018	Council Response to the LGR Green Paper		Matt Gatehouse	14/05/2018	
Cabinet	06/06/2018	Revenue and Capital Monitoring 2017/18 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2017/18 year.	Mark Howcroft	17/04/2018	09/03/2018
Cabinet	06/06/2018	Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of	Dave Jarrett	17/04/2018	
Cabinet	06/06/2018	Corporate Parenting Strategy		Jane Rodgers	22/03/2018	
Cabinet	06/06/2018	Welsh Language Monitoring Report	Moved to Strong Communities Select	Alan Burkitt		07/03/2018
Cabinet	06/06/2018	Kerbcraft Update	DEFERRED from May			
ICMD	23/05/2018	Creation of an Asset Officer Post, Estates		Deb Hill Howells/Cllr P Murphy	03/05/2018	
ICMD	23/05/2018	Letting of Penarth Farm, Llanishen		Gareth King/Cllr P Murphy	03/05/2018	
ICMD	23/05/2018	High Street Rate Relief Scheme for 2018/19	To adopt the scheme of 2018/19 in accordance with Welsh Government Guidance	Ruth Donovan	26/04/2018	07/03/2018
ICMD	23/05/2018	Proposed 30mph Speed Limit, Llandeenny Road, Llandeenny, Mill		Paul Keeble/Cllr B Jones	25/04/2018	
ICMD	23/05/2018	Transfer to Torfaen - Assessment of free school meal entitlement for MCC		Nikki Wellington/Cllr Murphy	10/04/2018	
Council	10/05/2018	Strategic Asset Management Plan		Peter Davies	23/04/2018	
Council	10/05/2018	To agree update on the Safeguarding Policy		Cath Sheen	16/04/2018	
Council	10/05/2018	Local Development Plan Delivery Agreement		Mark Hand	11/04/2018	
Council	10/05/2018	Boundary Review		John Pearson		
ICMD	09/05/2018	Rural Programmes Team – ICT and Finance Apprentice Post		Michael Powell	23/04/2018	
ICMD	09/05/2018	GDPR Data Protection Policy		Rachel Trusler	20/04/2018	
ICMD	09/05/2018	Trellech Speed Limits		Paul Keeble	18/04/2018	
ICMD	09/05/2018	Civil Parking Enforcements	Moved from Cabinet 11/04/18	Paul Keeble	13/04/2018	

ICMD	09/05/2018	PROHIBITION OF WAITING AT ANY TIME (CHAPEL ROAD, STANHOPE STREET, CANTREF ROAD, AVENUE ROAD, HAROLD ROAD) ABERGAVENNY		Paul Keeble/Cllr B Jones	13/04/2018	
ICMD	09/05/2018	Creation of fixed term Senior Planning Policy Officer Post for 3.5 years		Mark Hand/Cllr Greenland	12/04/2018	
ICMD	09/05/2018	Amendment to existing fixed term Senior Landscape and Urban Design Officer post to make it a permanent post.		Mark Hand/Cllr Greenland	12/04/2018	
ICMD	09/05/2018	Creation of fixed term Apprentice Planner post (exact job title tbc)		Mark Hand/Cllr Greenland	12/04/2018	
ICMD	09/05/2018	Re-evaluation of Post of Lead - Community Improvement Supervisor		Nigel Leaworthy	10/04/2018	
ICMD	09/05/2018	Supporting People contract procurement	DEFERRED TO 13 JUNE	Chris Robinson	15/02/2018	
ICMD	09/05/2018	Adoption of highway management plan including appointment of Highway Asset inspector and changes to Asset Planning Officer posts		Paul Keeble		09/03/2018
Cabinet	02/05/2018	Adoption of Road Safety Strategy		Paul Keeble		
Cabinet	02/05/2018	Social Justice Strategy		Cath Fallon		
Council	19/04/2018	Bryn Y Cwm Change of name		Matt Gatehouse	21/03/2018	
Council	19/04/2018	Council Diary 2018/19		John Pearson	12/03/2018	12/03/2018
Council	19/04/2018	Sale of old County Hall Site		Roger Hoggins	16/02/2018	
Council	19/04/2018	Chief Officer Report CYP		Will Mclean	25/01/2018	
ICMD	18/04/2018	Communities for Work		Hannah Jones	22/03/2018	
ICMD	18/04/2018	Disposal of easement at Wonastow Road		Ben Winstanley	14/03/2018	
Cabinet	11/04/2018	Tree Policy		Roger Hoggins	19/02/2018	
Cabinet	11/04/2018	VAWDASV		Joe Skidmore	08/02/2018	
Cabinet	11/04/2018	Disposal of County Hall		Roger Hoggins		
Cabinet	11/04/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22nd February 2018.	Dave Jarrett		
ICMD	28/03/2018	Property Maintenance Framework Agreement		Phil Kenney/P Murphy	06/03/2018	
ICMD	28/03/2018	Children's Services Business Support Team - Hierachy Update		Claire Robins	05/03/2018	
ICMD	28/03/2018	Social Care & Health - Business Support Post		Claire Robins	05/03/2018	
ICMD	28/03/2018	Staffing Restructure of SCH Workforce Development Team		Sian Sexton	05/03/2018	
ICMD	28/03/2018	Operational Changes to Trading Standards		Gareth Walters/Sara Jones	27/02/2018	
ICMD	28/03/2018	Section 106 Major Maintenance Capital for the repairs to the footbridge over the Gavenny at Penval.		Nigel Leaworthy		
Council	19/03/2018	City Deal Business Plan		Paul Matthews		
Council	19/03/2018	LDP		Mark Hand		
ICMD	14/03/2018	Future of Melin Private Leasing Scheme		Ian Bakewell	15/02/2018	
ICMD	14/03/2018	2nd Phase Families Support Review		Claire Marchant		
ICMD	14/03/2018	Award Garden Waste Contract		Carl Touhig		
ICMD	14/03/2018	S106 Transport Projects		Richard Cope		
Cabinet	07/03/2018	2018/19 Education and Welsh Church Trust Funds Investment and Fund strategies	To present to Cabinet for approval the 2018/19 Investment Fund Strategy for Trust Funds for which the authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to LA beneficiaries of the Welsh Church Fund	Dave Jarrett		
Cabinet	07/03/2018	Corporate Parenting Strategy		Claire Marchant		
Cabinet	07/03/2018	EAS Business Plan		Will Mclean		

Cabinet	07/03/2018	Proposed changes to the schools mfunding formulafor the funding of building maintenance costs	To seek approval to reduce the funding of building maintenance costs for our new schools	Nikki Wellington		
Cabinet	07/03/2018	Replacement document management system for revenues		Ruth Donovan		
Cabinet	07/03/2018	Review of Additional Learning Needs and inclusion services	To seek cabinet approval to commence the statutory consultation process associated with proposed changes to ALN and Inclusion Services	Matthew Jones		
Cabinet	07/03/2018	Turning the World Upside Down	DEFERRED	Claire Marchant		
Cabinet	07/03/2018	Whole Authority Risk Assessment		Richard Jones		
Council	01/03/2018	Treasury Strategy		Peter Davies	08/02/2018	
Council	01/03/2018	Approval of public service board well-being plan		Matt Gatehouse		
Council	01/03/2018	Area Plan - Population Needs Assessment		Claire Marchant		
Council	01/03/2018	Council Tax Resolution 2018/19		Ruth Donovan		
Council	01/03/2018	Pooled fund for care homes		Claire Marchant		
Council	01/03/2018	Social Justice Policy	ITEM DEFERRED	Cath Fallon		
Cabinet	28/02/2018	Borough Theatre		Tracey Thomas	19/02/2018	
ICMD	28/02/2018	Recruitment for Maternity Cover: Development Management Team		Phil Thomas	08/02/2018	
ICMD	28/02/2018	Restructure of Mental health Social Work Staffing		John Woods	08/02/2018	
ICMD	28/02/2018	Staffing Restructure of Adult Disability Service		John Woods	08/02/2018	
Cabinet	28/02/2018	Final Budget Proposals		Peter Davies		
ICMD	28/02/2018	Charges in relation to the delivery of the auths private water supply responsibilities		Huw Owen		
ICMD	28/02/2018	Fixed Penalty Notice charges for fly tipping offences		Huw Owen/Sara Jones		
ICMD	28/02/2018	Gypsy and Traveller Pitch allocation policy report		Steve Griffiths		
ICMD	28/02/2018	Re-designation of Shared Housing		Ian Bakewell/Greenland		
ICMD	28/02/2018	Removal of under 18 burial charges		Deb Hill Howells		
Council	15/02/2018	Active Travel Plan and Civil Parking Enforcement		Roger Hoggins		
Council	15/02/2018	Corporate Plan		Kellie Beirne		
Council	15/02/2018	Pay Policy		Sally Thomas		
ICMD	14/02/2018	All Wales Play opportunities grant		Matthew Lewis/Cllr Greenland		
ICMD	14/02/2018	Development Management Enhanced Services proposals		Phil Thomas		
ICMD	14/02/2018	Loan to Foster Carers		Jane Rodgers		
ICMD	14/02/2018	Personal Transport Budgets		Roger Hoggins		
ICMD	14/02/2018	Public Health Wales Act - Intimate Piercing		David Jones		
ICMD	14/02/2018	Residents only parking permit scheme Usk View, Merthyr Road, Abergavenny		Paul Keeble		
ICMD	14/02/2018	Usk in Bloom		Cath Fallon		
ICMD	08/02/2018	Fixed Penalty Notice charges for fly tipping offences		Huw Owen		03/01/2018
ICMD	31/01/2018	Seasonal Garden Waste Collections		Carl Touhig		
ICMD	31/01/2018	Staffing changes in Policy and Governance		Matt Gatehouse		
Cabinet	29/01/2018	ADM		Kellie Beirne		
Cabinet	29/01/2018	Corporate Plan		Kellie Beirne		
Council	18/01/2018	Council Tax Reduction Scheme 2018/19		Ruth Donovan		
Council	18/01/2018	Response to Older Adults Mental Health Consultation		Claire Marchant		
ICMD	17/01/2018	Local Government (Wales) Act 1994 The Local Authorities (Precepts) Regulations 1995		Joy Robson/Mark Howcroft		
ICMD	17/01/2018	Supporting People Programme Grant Spendplan 2018-19		Chris Robinson		03/01/2018
ICMD	17/01/2018	Trainee Accountant Regrade		Tyrone Stokes		

Cabinet	10/01/2018	Budget Monitoring Report	The purpose of this report is to provide members with information on the forecast outturn position of the authority at end of month reporting for 2016/17 financial year	Joy Robson/Mark Howcroft		
Cabinet	10/01/2018	Chepstow Cluster - proposed distribution of Section 106 monies	To agree the distribution of section 106 to the cluster	Nikki Wellington		
Cabinet	10/01/2018	Re-Use Shop at Ilanfoist Household Recycling Centre		Roger Hoggins		
Cabinet	10/01/2018	Management of obstructions in the public highway		Roger Hoggins		
Cabinet	10/01/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14th December 2017	Dave Jarrett		

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